

Randolph County Schools (RCS) Implementation Plan for eBistro

- RCS uses a combination method to implement eBistro through central office media/technology staff
 - RCS requires 2 technology CEUs per renewal cycle
 - RCS currently has 2 Instructional Technology Specialists for 29 schools
- eBistro courses are currently offered by RCS 3 times per year (fall, winter and summer)
- Online registration
 - Require one face-to-face session
 - Beginning and ending dates for each class utilizing an eBistro module are specified

Benefits of Utilizing eBistro

- Because of eBistro we can offer more staff development
 - Limited IT personnel (less time locally in course development, thus more time to facilitate)
 - Teachers' time constraints (online, anytime convenience)
- Great resource that provides
 - Modules that cover cutting edge technologies such as podcasting, blogging, and movie making
 - There is consistency in the presentation and format of the modules
 - Modules reinforce teacher use of DPI resources (Thomson Gale Resources, SASinSchool, Kaleidoscope, etc.)
- DPI responds to questions posed about technical glitches in a timely manner

RCS Online Registration

- Registration is handled online through an Access database
- This system automatically enrolls participants with their name, social security number, school, and certification/classification
- The list of eBistro modules are posted 3 or 4 weeks prior to registration

Screenshot of online registration Web page.

Online Classes (One Face-to-Face session required for eBistro Classes)			
3403	E-Bistro: Word Processing in the Classroom	Online Course - *One face-to-face class	
	Online Registration Begins January 4, 2007		
Skill Level:	Beginner	Face-to-Face Session:	*Thurs., February 15 3:30 - 5:30
Target Group:	Certified or Classified		
Instructor:	Pat Gurgainus	Ending Date:	March 16
Description:	This is an online class where teachers/assistants will learn to integrate word processing ideas into their classroom or job setting. *Participants are required to meet at the Central Office Computer Lab for one face-to-face introductory meeting. Participants should feel comfortable about the following items: learning independently, using email, sending attachments, navigating online, and toggling between applications. (Note: Participants must have access to a computer with Internet and an email account.)		
3404	E-Bistro: Scavenger Hunts	Online Course - *One face-to-face class	
	Online Registration Begins January 4, 2007		
Skill Level:	Beginner	Face-to-Face Session:	*Thurs., February 8 3:30 - 5:30
Target Group:	Certified Only		
Instructor:	Pat Gurgainus	Ending Date:	March 16
Description:	This module is designed to help classroom teachers learn to use Scavenger Hunts as a tool to deliver the curriculum. While learning the basics of creating a scavenger hunt, teachers will investigate Marzano's research on higher order thinking skills in relation to the North Carolina Standard Course of Study as well as investigate the basics of evaluating a Web site. (Note: Participants must have access to a computer with Internet and an email account.)		
3405	E-Bistro: Searching the Internet - The Basics	Online Course - *One face-to-face class	
	Online Registration Begins January 4, 2007		
Skill Level:	Beginner	Face-to-Face Session:	*Thurs., January 25 3:30 - 5:30

Face-to-Face Meeting Required

This is a screenshot of the agenda distributed at the face-to-face meeting.

Let's Get Cooking with. . . . eBISTRO



1. Welcome and introductions
2. Start Internet Explorer and go to www.ebistro.org – look at www.ncwiseowl.org as an alternate route.
3. Click on the following links:
 - a. **WELCOME** -what is **eBistro**
 - b. **MAKING THE GRADE** -*DPI does not give credit*
 - c. **CASH REGISTER** – grant resources
 - d. **CUISINE** - who wrote it
 - e. **TELEPHONE** – contact info.
 - f. **HEADLINE NEWS** – educational news updates
 - g. **MENU** – site map
 - h. **ROLL-A-DEX** –shows online resources through NCWiseOwl
 - i. **REFLECTIONS** – ice breakers and introductions for staff development
 - j. **RESTROOM** – games and ways to manage stress
 - k. **MEDIA AND TECHNOLOGY TOOLS** – items in the reserved section are for the instructor
4. Let's sign in, click on the ePORTFOLIO – register for the class
 - a. Click on **Sign-Up** and create your account.
 - b. For the **Local Tech Savvy Staff Member** – put *Pat Gurgainus* – pgurgainus@randolph.k12.nc.us
 - c. Submit your registration information
 - d. Close eBistro and try to **LOG IN** again just to practice.
 - e. Adopt a module to your portfolio
 - f. Open the **RUBRIC** – see handout of the same
 - g. Move through module – When you complete a section, write your reflection. At the end of you typed reflection statement, type your name. **Copy it and paste the reflection into the email box, put my address and your return email address and submit to: pgurgainus@randolph.k12.nc.us.**
5. After completing the whole portfolio, you will be asked to email your ePortfolio. Remember to **email it to me!!!** Complete the evaluation report online.



Communication with Participants

- Email reminders before face-to-face
 - Email distribution list for each class was setup
- Continuous follow-up email after each participant's response
- Encouraged phone communications to request support or clarification
- Provided participant opportunity for school visit to classroom or by appointment to district office

Helping Participants To be Successful

- Offer altered assignments for Exploration and Implementation sections of eBistro modules for:
 - classified employees
 - certified support staff
- Made suggestions for successful implementation of lesson plans
- Interwove eBistro into standard face-to-face classes

RCS eBistro Statistics

- District login enrollment – 200 - (number includes duplicated accounts)
- Active participants enrolled – 176
- Approximate completers to date – 102 - (4 classes currently in session)

For more information regarding the implementation of eBistro at the district level, please contact:

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